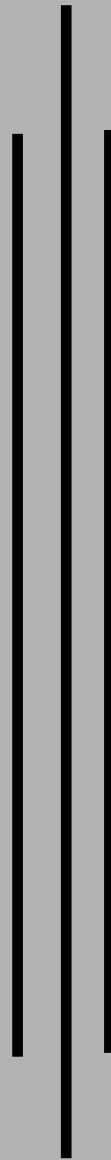


Curriculum Guide
for
Mithila Folk Artist
(A Competency Based Curriculum)



Skill for Employment Project
CTEVT
2008

1. Introduction

The competency based and market oriented curriculum guide for Mithila Folk Artist is designed to produce Mithila Folk Artist equipped with knowledge, skills and attitudes. In this curriculum, the trainees will practice skills of art works in the studios and sites. Once the competencies acquired by trainees, they will have ample of opportunity for employment and self-employment through which this program will contribute in the national streamline of poverty reduction in the country.

The features of this curriculum are to incorporate to enhance communication and micro enterprise skills to focus self-employment and make them competent Artist needed for the occupation. Another major feature of the curriculum is to incorporate the youths who have only schooling experience. The curriculum is designed into Competency Based modality so that the curriculum will be successful to deliver the individual needs and the needs in the field of Mithila arts. This curriculum is important in many ways. First of all this curriculum will prepare the people competent artists and through this occupation, they will generate the handsome earning since the Mithila fine arts is highly demanded in the international markets. Another feature of the curriculum is to enhance the skills and knowledge of painting in people and motivate them to maintain the history, tradition, culture and costumes of the Mithila arts. Creation and creativity of lively portrait in painting will keep culture and tradition alive.

2. Aim

The main aim of this program is to produce Mithila Artists who will create the arts that has been popular in the country.

3. Objectives

After the completion of the training program, the trainees will be able to:

- Sketch the picture of many items
- Draw picture in canvas, wall, land and paper
- Paint the pictures
- Prepare painting colors
- Start enterprise
- Explore market
- Develop communication and micro-enterprise skills.

4. Course Description

This curriculum guide is designed to help trainees develop basic level skills & knowledge in the field of Mithila arts. This designed curriculum guide is a complete package of Mithila Arts. After completing the in-house training, the trainees will have to go through On-the- Job Training so that the trainees will experience and practice the critical competencies they may not get enough opportunity during the in-house training. There will be two-way demonstration by instructors/trainers and opportunity by trainees to perform skills/tasks necessary for this level of Artists. Trainees will practice & learn skills using typical tools, equipment, machines and materials necessary for the program.

5. Duration

The total duration of the course will be for two months in house training and one month OJT (360+160= 520 hrs. First two months, the trainees will learn and practice at the institution level and the later part of the training period; they will be placed on on-the- Job Training for the real exposure of the work. To make the trainees competent and orient them for self-employment, micro-enterprise skills will be provided within the training period.

6. Target Group

The target group for this training program will be all interested individuals in the field of Mithila Folk Arts; with educational prerequisite of minimum literacy.

- 7. Group Size:**
The group size of this training program will be 30 trainees (maximum) provided all necessary resources to practice the tasks/ competencies as specified in this curriculum guide.
- 8. Medium of Instruction**
The medium of instruction for this program will be Nepali or English or both
- 9. Pattern of Attendance**
The trainees should have 80% attendance in theory classes and 90% in practical/ performance to be eligible for internal assessments and final examinations.
- 11. Focus of Curriculum**
This is a competency-based curriculum. This curriculum emphasizes on competency performance. 80% time is allotted for performance and remaining 20% time is for related technical knowledge. So, the main focus will be on performance of the specified competencies in the curriculum. The provision of OJT is made to practice the critical tasks during the stated period.
- 12. Entry Criteria**
Individuals who meet the following criteria will be allowed to enter into this program:
- Minimum of literacy
 - Nepali citizen
 - Minimum of 15 years of age
 - Physically fit for painting
 - Aptitude test for screening the interested candidates
- 13. Instructional Media and Materials**
The following instructional media and materials are suggested for the effective instruction and demonstration.
- **Printed Media Materials** (Assignment sheets, Case studies, Handouts, Information sheets, Individual training packets, Procedure sheets, Performance Check lists, Textbooks etc.).
 - **Non-projected Media Materials** (Display, Models, Flip chart, Poster, Writing board etc.).
 - **Projected Media Materials** (Opaque projections, Overhead transparencies, Slides etc.).
 - **Audio-Visual Materials** (Audiotapes, Films, Slide-tape programs, Videodiscs, Videotapes etc.).
 - **Computer-Based Instructional Materials** (Computer-based training, Interactive video etc.).
- 14. Follow up Provision**
- First follow up: Six months after the completion of the program
 - Second follow up: Six months after the completion of the first follow up
 - Follow up cycle: In a cycle of one year after the completion of the second follow up for five years
- 15. Certificate Requirement**
The related training institute will provide the certificate of "**Mithila Folk Artist**" to those graduates who complete the entire course including OJT as stated in the curriculum guide.
- 16. Grading System**
The trainees will be graded as follows based on the marks in percentage secured by them in tests/ evaluations.
- Distinction: Passed with 80% or above
 - First Division: passed with 75% or above
 - Second Division: passed with 65% or above
 - Third Division: passed with 60% or above

17. Students Evaluation Details

- Continuous evaluation of the trainees' performance is to be done by the related instructor/ trainer to ensure the proficiency over each competency under each area of sub-module.
- Related technical knowledge learnt by trainees will be evaluated through written or oral tests as per the nature in the institutional phase of training.
- Trainees must secure minimum marks of 60% in an average of both theory and practical evaluations.
- There will be three internal evaluations and one final evaluation in each module at institution.
- The ratio between internal and final examination of knowledge test will be 20:80 but for the performance test it will be 80:20.
- The entrance test will be administered by the concerned training institute
- The OJT will be evaluated according to the OJT details stated in the curriculum

18. Trainers' Qualification (Minimum)

- Diploma in painting or equivalent in related field
- Good communication and instructional skills
- Experience in related field

19. Trainer-Trainees Ratio

- 1:12 for practical classes
- For theory, as per the class room situation

20. Suggestions for Instruction

A.

- 1. Select objectives**
 - Write objectives of technical knowledge
 - Write objectives of competencies
 - Write objectives of attitudes
- 2. Select Subject matter**
 - Study subject matter in detail
 - Select content related to knowledge
 - Select content related to competencies
 - Select content related to attitudes
- 3. Select Instructional Methods**
 - Teacher centered methods: like lecture, demonstration, question answers inquiry, induction and deduction methods.
 - Student initiated methods like experimental, field trip/excursion, discovery, exploration, problem solving, and survey methods.
 - Interaction methods like discussion, group/team teaching, microteaching and exhibition.
 - Dramatic methods like role play and dramatization
4. Select Instructional method (s) on the basis of objectives of lesson plans and KAS domains
5. Select appropriate educational materials and apply at right time and place.
6. Evaluate the trainees applying various tools to correspond the KAS domains
7. Make plans for classroom / field work / workshop organization and management.
8. Coordinate among objectives, subject matter and instructional methods.
9. Prepare lesson plan for theory and practical classes.
10. Deliver /conduct instruction / program
11. Evaluate instruction/ program

B. Special suggestion for the performance evaluation of the trainees

1. Perform task analysis
2. Develop a detail task performance checklist
3. Perform continuous evaluation of the trainees by applying the performance checklist.

C. Suggestion for skill training

1. Demonstrate task performance in normal speed
2. Demonstrate slowly with verbal description of each and every step in the sequence of activity of the task performance using question and answer techniques.
3. Repeat 2 for the clarification on trainees demand if necessary
4. Perform fast demonstration of the task.

D. Provide trainees the opportunities to practice the task performance demonstration

1. Provide opportunity to trainees to have guided practice
2. Create environment for practicing the demonstrated task performance
3. Guide the trainees in each and every step of task performance
4. Provide trainees to repeat and re-repeat as per the need to be proficient on the given task performance
5. Switch to another task demonstration if and only trainees developed proficiency in the task performance.

E. Other suggestions

1. Apply principles of skill training
2. Allocate 20% time for theory classes and 80% time for task performance while delivering instructions
3. Apply principles of adult learning
4. Apply principles of intrinsic motivation
5. Facilitate maximum trainees involvement in learning and task performance activities
6. Instruct the trainees on the basis of their existing level of knowledge, skills and attitude.

In this course, five units have been developed and the trainees will be trained and evaluated as per the evaluation structure shown below:

Course Structure

S.N.	Description	Duration	Full Marks	Pass Marks	Remarks
1	Planning works for Mithila Artist	30 hrs	50	30	
2	Sketch Drawing of painting	80 hrs	100	60	
3	Design of Composition	80 hrs	100	60	
4	Color Preparation	50 hrs	50	30	
5	Painting of Pictures	70 hrs	100		
6	Micro-enterprise Development	30 hrs	30	18	
7	First Aid service and HIV/AIDS	20 hrs	20	12	
	Total	360 hrs	450	210	

OJT	160 hrs	200	120
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Grand Total	520 hrs	650	330
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Unit One: Planning for Works

In this unit, the trainees will learn and practice the several competencies that they need to know and perform during Mithila art work. Planning is often ignored aspect of the training program, however, if any artist plans well before starting the work, it will be much easier to perform and s/he knows about the process and end product before to begin the job. If the target is visible, it is easier to hit the bull's eye. Therefore, to enhance them, with planning competencies and knowledge, the unit has been designed and incorporated in this curriculum.

Instructional Time required: 30 hours at the ratio of 20:80 for theory and practicum

List of Competencies to be performed

- Plan for works
- Plan for production
- Plan for budget
- Plan for materials
- Plan for tools and equipment
- Plan for workers/helpers

Task Analysis

Task No: 1. Plan for work

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify the type of work to be carried out • Determine the number of workers required • Select the site • Select the lab/studio • Determine the volume of work • Select the working site • Prepare for painting materials • Prepare time schedule • Inspect the lab/ studio whether painting can be done • Inspect the paintings • Check price tags • Check packaging materials • Check paints • Check whether 	<p><u>Condition (Given)</u></p> <p>Office</p> <p><u>Task (What)</u></p> <p>Plan for work</p> <p><u>Standard (How Well)</u></p> <p>As per the norms of planning</p>	<ul style="list-style-type: none"> ❖ Introduction to planning ❖ Planning principles. ❖ Elements to be considered in planning ❖ Importance of planning ❖ Planning methods ❖ Merits and demerits of planning

Task Analysis

Task No: 2 Plan for painting

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify the type of picture to be painted • Determine the quantity of production • Prepare the site/ lab as per the volume of painting • Collect tools and equipment for painting • Assign workers for painting • Calculate the cost for painting • Select pictures to be painted • Determine the quality standard of painting • Obtain help for planning • Sequence the work order • Obtain time schedule • Keep every thing in ready to go position 	<p><u>Condition (Given)</u></p> <p>Office</p> <p><u>Task (What)</u></p> <p>Plan for painting</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Scope of planning ❖ Principles of planning ❖ Merits of planning ❖ Types of production to be planned ❖ Elements to be considered during planning.

Task Analysis

Task No: 3. Plan for Budget

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify the sources of budget • Calculate the required amount of budget • Determine the work volume • Determine the no. of workers required • Add the rent of workshop, house, machines and materials in the budget • Apply for the loan if needed • Select the bank that provides loan • Receive money from bank or from other sources • Obtain budget • Select the payment system • Maintain the account • Keep record of all bills and vouchers • Determine the salary, wages of the worker • Determine the cost of painting materials that will be procured • Determine the cost of paints • Determine the cost of supplies • Determine the cost of brochure, leaflets, price tags, and packaging materials • Determine the cost of transportation • Determine the cost for contingency 	<p><u>Condition (Given)</u></p> <p>office</p> <p><u>Task (What)</u></p> <p>Plan for budget</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to Budgeting ❖ Budgeting principal. ❖ Concept of budget ❖ Budgeting technique ❖ Scope of budget ❖ Merit and demerit of budget

Task Analysis

Task No: 4. Plan for Materials

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify the types of materials • Determine the no. and volume of required materials • Estimate the cost for material • Procure material • Obtain material from store and other places • Manage to transport the material to the work site • Borrow material if needed • Obtain the list of material • Check the list of material if missing any thing • Check final <u>ready to go</u> sheet of material 	<p><u>Condition (Given)</u></p> <p>Workshop or site</p> <p><u>Task (What)</u></p> <p>Plan for materials</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to Material management ❖ Concept of Material ❖ Significance of material. ❖ Procurement procedure ❖ Marketing skills ❖ Price and comparing technique

Task Analysis

Task No: 5. Plan for tools and equipment

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify the types of tools and equipment • Determine the no. of tools and equipment • Estimate the cost for tools and equipment • Procure tools and equipment if needed • Obtain tools and equipment from store and other places • Manage to transport the tools and equipment to the work site • Borrow tools and equipment if needed • Obtain the list of tools and equipment • Check the list of tools and equipment if missing any thing • Check final <u>ready to go</u> condition of tools and equipment 	<p><u>Condition (Given)</u></p> <p>Office</p> <p><u>Task (What)</u></p> <p>Plan for Tools and equipment.</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to tools and equipment management ❖ Identification of tools and equipment ❖ Concept of tools and equipment ❖ Significance of material. ❖ Procurement procedure ❖ Marketing skills ❖ Price and comparing technique.

Task Analysis

Task No: 6. Plan for Workers/helpers

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify the number of workers required • Find appropriate workers with sufficient knowledge and skills of the work • Hire the worker • Negotiate the wage to be given to the worker • Assign the task • Instruct the worker about the work • Provide him necessary tools, equipment and material • Provide him/her the time schedule • Provide him/her the list of work the worker needs to perform 	<p><u>Condition (Given)</u></p> <p>Office</p> <p><u>Task (What)</u></p> <p>Plan for workers</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to human resource management ❖ Identification of workers required ❖ Hiring process ❖ Negotiation technique ❖ Evaluation process of the worker ❖ Monitoring technique of the worker

Unit Two: Sketch of drawing

In this unit, the trainees will learn and practice the several competencies that they need to know and perform during Mithila art work. Sketch drawing is the most important aspect of the training program, therefore, if any artist sketches drawing well, it will be much easier to perform and s/he knows about the process and end product before to begin the job. Therefore, to enhance them, with sketch drawing competencies and knowledge, the unit has been designed and incorporated in this curriculum.

Instructional Time required: 80 hours at the ratio of 20:80 for theory and practicum

List of Competencies to be performed

- Draw lines
- Draw animal
- Draw man/woman
- Draw bird
- Draw fish
- Draw flower
- Draw tree
- Draw gods/goddesses
- Draw temple
- Draw pond
- Draw river
- Draw cart
- Draw garden
- Draw aeroplane
- Draw himal
- Draw jungle
- Draw village/community

Task Analysis

Task No: 1. Draw lines

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Practice repeatedly for drawing lines 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw lines</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle line drawing

Task Analysis

Task No: 2. Draw animal

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw animal • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw animals</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle line drawing ❖ Drawing of different animal

Task Analysis

Task No: 3. Draw man/woman

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw man/woman • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw man/woman</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of man and woman

Task Analysis

Task No: 4. Draw birds

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw birds • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw birds</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of birds

Task Analysis

Task No: 5. Draw fish

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw fish • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw fish</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of fish

Task Analysis

Task No: 6. Draw trees

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw trees • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw trees</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of trees

Task Analysis

Task No: 7. Draw gods and goddesses

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw gods/goddesses • Practice repeatedly for drawing lines 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw god/goddesses</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of gods and goddesses

Task Analysis

Task No: 8. Draw temple

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw temple • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw temple</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of temple

Task Analysis

Task No: 9. Draw pond

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw pond • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw pond</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of pond

Task Analysis

Task No: 10. Draw River

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw river • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw river</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of river

Task Analysis

Task No: 11. Draw carts

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw carts • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw carts</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of carts

Task Analysis

Task No: 12. Draw garden

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw garden • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw garden</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of garden

Task Analysis

Task No: 1 3. Draw aero plane

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw aero plane • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw aero plane</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of aero plane

Task Analysis

Task No: 14. Draw jungle

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw jungle • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw jungle</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of jungle

Task Analysis

Task No: 15. Draw Himal

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw Himal • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw himal</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of himal

Task Analysis

Task No: 16. Draw village/town

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Draw village/town • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Draw village/town</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Drawing of village/town

Unit Three: Design of Composition

In this unit, the trainees will learn and practice the several competencies that they need to know and perform during Mithila art work. Design of composition is the most important aspect of the training program, therefore, if any artist designs composition well, it will be much easier to perform and s/he knows about the process and end product before to begin the job. Therefore, to enhance them, with composition competencies and knowledge, the unit has been designed and incorporated in this curriculum.

Instructional Time required: 80 hours at the ratio of 20:80 for theory and practicum

List of Competencies to be performed

- Design object
- Design boarder
- Design corner
- Design with single composite
- Design with double composite
- Design with multiple composites
- Prepare seasoning place

Task Analysis

Task No: 1. Design picture object

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify object to be designed • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Design object • Practice repeatedly for designing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Design picture</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Designing of object to be painted

Task Analysis

Task No: 2. Design Border

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Leave the margin for border • Determine the type of border • Determine picture to be painted in the border • Design boarder • Practice repeatedly for drawing boarder 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Design border</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ designing of border

Task Analysis

Task No: 3 Design corner

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Identify the corner to be designed • Design corner of the picture • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Design corner</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Designing of corner in the picture in paper/ in canvas

Task Analysis

Task No: 4. Design with single composite

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Design with single composite • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Design with single composite</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Designing of single composite

Task Analysis

Task No: 5. Design with double composite

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Design with double composite • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Design with double composite</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Design with double composite

Task Analysis

Task No: 6. Design with multiple composite

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain drawing board • Obtain letter set • Obtain drawing paper • Place the drawing board in a proper position • Obtain drawing materials • Sketch lines • Measure lines • Draw lines • Identify type of lines • Fix the lining points • Join the lines • Give the shape of object • Design with multiple composite • Practice repeatedly for drawing picture 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Design with multiple composite</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to line drawing ❖ Concept of drawing ❖ Definition of drawing ❖ Importance of drawing ❖ Identification of letter sets ❖ Measurement ❖ Line drawing process ❖ Merits and demerits of line drawing ❖ Principle of line drawing ❖ Design with multiple composite

Unit Four: Color preparation

In this unit, the trainees will learn and practice the several competencies that they need to know and perform during Mithila art work. Color preparation is the most important aspect of the training program, therefore, if any artist prepares color well, it will be much easier to perform and s/he knows about the process and end product before to begin the job. Therefore, to enhance them, with color preparation competencies and knowledge, the unit has been designed and incorporated in this curriculum.

Instructional Time required: 50 hours at the ratio of 20:80 for theory and practicum

List of Competencies to be performed

- Identify colors
- Prepare black and white color
- Prepare green color
- Prepare violet color
- Prepare mauve color
- Prepare purple color

Task Analysis

Task No: Identify colors

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Define colors • Distinguish colors • Identify primary colors • Identify secondary colors • Explain the use of colors • Describe merits and demerits of colors • Procure colors • Store colors • Obtain materials to keep colors 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Identify colors</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to color ❖ Concept of color ❖ Definition of color ❖ Importance of color ❖ Type of color ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color

Task Analysis

Task No: 2. Prepare black and white color

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify color type • Distinguish colors • Identify primary colors • Identify secondary colors • Explain the use of colors • Describe merits and demerits of colors • Procure colors • Mix colors • Prepare black and white colors • Store colors • Obtain materials to keep colors 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Prepare black and white colors</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to color ❖ Concept of color ❖ Definition of color ❖ Importance of color ❖ Type of color ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Preparation of black and white color ❖ Quantity to be mixed

Task Analysis

Task No: 3. Prepare indigo color

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify color type • Distinguish colors • Identify primary colors • Identify secondary colors • Explain the use of colors • Describe merits and demerits of colors • Procure colors • Mix colors • Prepare indigo color • Store colors • Obtain materials to keep colors 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Prepare indigo color</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to color ❖ Concept of color ❖ Definition of color ❖ Importance of color ❖ Type of color ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Preparation of indigo color ❖ Quantity to be mixed

Task Analysis

Task No: 4. Prepare green color

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify color type • Distinguish colors • Identify primary colors • Identify secondary colors • Explain the use of colors • Describe merits and demerits of colors • Procure colors • Mix colors • Prepare green color • Store colors • Obtain materials to keep colors 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Prepare green color</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to color ❖ Concept of color ❖ Definition of color ❖ Importance of color ❖ Type of color ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Preparation of green color ❖ Quantity to be mixed

Task Analysis

Task No: 5. Prepare purple color

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify color type • Distinguish colors • Identify primary colors • Identify secondary colors • Explain the use of colors • Describe merits and demerits of colors • Procure colors • Mix colors • Prepare purple colors • Store colors • Obtain materials to keep colors 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Prepare purple color</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to color ❖ Concept of color ❖ Definition of color ❖ Importance of color ❖ Type of color ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Preparation of purple color ❖ Quantity to be mixed

Task Analysis

Task No: 6. prepare mauve color

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify color type • Distinguish colors • Identify primary colors • Identify secondary colors • Explain the use of colors • Describe merits and demerits of colors • Procure colors • Mix colors • Prepare mauve color • Obtain materials to keep colors • Store colors 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Prepare mauve color</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to color ❖ Concept of color ❖ Definition of color ❖ Importance of color ❖ Type of color ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Preparation of mauve color ❖ Quantity to be mixed

Unit five: Painting of pictures

In this unit, the trainees will learn and practice the several competencies that they need to know and perform during Mithila art work. Painting is the most important aspect of the training program, therefore, if any artist paints well, it will be much easier to perform and s/he knows about the process and end product of the painting work. Therefore, to enhance them, with painting competencies and knowledge, the unit has been designed and incorporated in this curriculum.

Instructional Time required: 70 hours at the ratio of 20:80 for theory and practicum

List of Competencies to be performed

- Paint Bhoomi chitra
- Paint Almana chitra
- Paint Mandala Chitra
- Paint pot chitra
- Paint Bhitte Chitra
- Apply color
- Finish picture
- Store picture
- Market picture

Task Analysis

Task No: 1. Paint Bhoomi Chitra

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify Bhoomi chitra • Identify painting place • Obtain painting brushes • Obtain painting paper • Obtain canvas • Obtain painting board • Obtain sketches • Obtain drawing of picture • Obtain colors • Place painting canvas • Place painting paper • Apply color • Apply color shading • Paint Bhoomi chitra • Check the chitra • Finish the chitra 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Paint alpna</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to painting ❖ History and tradition of painting ❖ Concept of painting ❖ Definition of painting ❖ Importance of painting ❖ Type of paintings ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Madhubani style of painting ❖ Dhanusha style of painting ❖ Eastern Mithila Koushiki style of painting ❖ Quality of painting ❖ Tradition of Bhoomi chitra

Task Analysis

Task No: 2. Paint Alpana Chitra

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify Alpana chitra • Identify painting place • Obtain painting brushes • Obtain painting paper • Obtain canvas • Obtain painting board • Obtain sketches • Obtain drawing of picture • Obtain colors • Place painting canvas • Place painting paper • Apply color • Apply color shading • Paint Alpana chitra • Check the chitra • Finish the chitra 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Paint Alpana chitra</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to painting ❖ History and tradition of painting ❖ Concept of painting ❖ Definition of painting ❖ Importance of painting ❖ Type of paintings ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Madhubani style of painting ❖ Dhanusha style of painting ❖ Eastern Mithila Koushiki style of painting ❖ Quality of painting ❖ Tradition of Alpana chitra

Task Analysis

Task No: 3. Paint Mandala Chitra

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify Mandala chitra • Identify painting place • Obtain painting brushes • Obtain painting paper • Obtain canvas • Obtain painting board • Obtain sketches • Obtain drawing of picture • Obtain colors • Place painting canvas • Place painting paper • Apply color • Apply color shading • Paint Mandala chitra • Check the chitra • Finish the chitra 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Paint Mandala Chitra</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to painting ❖ History and tradition of painting ❖ Concept of painting ❖ Definition of painting ❖ Importance of painting ❖ Type of paintings ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Madhubani style of painting ❖ Dhanusha style of painting ❖ Eastern Mithila Koushiki style of painting ❖ Quality of painting ❖ Tradition of Manadala chitra

Task Analysis

Task No: 4. Paint pot Chitra

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify pot chitra • Identify painting place • Obtain painting brushes • Obtain painting paper • Obtain canvas • Obtain painting board • Obtain sketches • Obtain drawing of picture • Obtain colors • Place painting canvas • Place painting paper • Apply color • Apply color shading • Paint pot chitra • Check the chitra • Finish the chitra 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Prepare green color</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to painting ❖ History and tradition of painting ❖ Concept of painting ❖ Definition of painting ❖ Importance of painting ❖ Type of paintings ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Madhubani style of painting ❖ Dhanusha style of painting ❖ Eastern Koushiki style of painting ❖ Quality of painting ❖ Tradition of pot chitra

Task Analysis

Task No: 5. Paint Bhitte Chitra

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify Bhitte chitra • Identify painting place • Obtain painting brushes • Obtain painting paper • Obtain canvas • Obtain painting board • Obtain sketches • Obtain drawing of picture • Obtain colors • Place painting canvas • Place painting paper • Apply color • Apply color shading • Paint Bhitte chitra • Check the chitra • Finish the chitra 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Prepare Bhitte Chitra</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to painting ❖ History and tradition of painting ❖ Concept of painting ❖ Definition of painting ❖ Importance of painting ❖ Type of paintings ❖ Measurement of color ❖ Merits and demerits of color ❖ Principle of color application ❖ Mixing process of color ❖ Madhubani style of painting ❖ Dhanusha style of painting ❖ Eastern Koushiki style of painting ❖ Quality of painting ❖ Tradition of Bhitte chitra

Task Analysis

Task No: 6. Store paintings

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify store place • Identify painting to be stored • Obtain paintings • Check the store • Check windows and ventilations • Check insect/rat holes in the store • Check walls in the store • Display paintings in the store • Check moistures in the store • Check any water leakage in the store • Place the racks and cabinet in the store • Place paintings in the store 	<p><u>Condition (Given)</u></p> <p>Studio/ lab/ Classroom</p> <p><u>Task (What)</u></p> <p>Store Paintings</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to store ❖ Concept of storage ❖ Importance of storage ❖ Protection of painting ❖ Storing process ❖ Quality of store house ❖ Safety precaution for storage ❖ Storing system

Task Analysis

Task No: 7. Market thread

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Determine the quantity of paintings to be marketed • Identify national market • Identify international market • Identify the place of paintings to be marketed • Identify the buyer, dealer • Make contact with dealer • Negotiate for price • Make contract of buying and selling • Manage for transportation • Assign workers to load and unload paintings • Determine the payment mechanism and mode of payment • Sell paintings 	<p><u>Condition (Given)</u></p> <p>Workshop or site</p> <p><u>Task (What)</u></p> <p>Market paintings</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to marketing ❖ Marketing principles ❖ Elements of market ❖ Negotiating technique ❖ Advocating for the quality of the paintings ❖ Convincing skills

Task Analysis

Task No: 8. Advertise paintings

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Determine type of advertisement • Identify means of advertisement • Advertise through radio • Advertise through TV • Advertise through news papers • Prepare booklets • Prepare brochures • Prepare calendars • Prepare visiting cards • Prepare posters • Distribute the advertising items to the key persons, places and organizations • Disseminate information through workshop, meeting, seminars • Take classes in the schools and colleges of about your product • Attend training and share your information • Visit fare and markets • Conduct exhibitions • Display your painting and explain the concept you have painted • Read books and journals and design advertisement for effecting the customer • Label the product with attractive wrappers • Provide your product as souvenirs 	<p><u>Condition (Given)</u></p> <p>Lab/studio or site</p> <p><u>Task (What)</u></p> <p>Advertise painting</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to advertisement ❖ Means of advertisement ❖ Effect of advertisement ❖ Merits and demerits of advertisement ❖ Advertisement preparation ❖ Methods of advertisement

Unit six: Micro-enterprise Development

This course is designed to equip the trainees with knowledge and skills on Micro-enterprise Development skills. The course deals with various micro-enterprise competencies, project identification, enterprise management, marketing skills, promotional activities, and business scheme preparation and communication skills needed for the occupation.

Instructional Time required: 30 hours at the ratio of 20:80 for theory and practicum

Competencies to be performed:

- Develop micro-enterprise competencies.
- Select / identify a project.
- Prepare a business scheme.
- Develop marketing skill.
- Conduct promotional activities.
- Apply communication skills.
- Manage an enterprise.

Task Analysis

Task No: 1 Develop micro-enterprise competencies

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Observe the surrounding environment and entrepreneur own capabilities. • Develop entrepreneur own capabilities. • Take steps for achievement of <ul style="list-style-type: none"> - economic objective. - social objective. - human objective. • Prepare business plans based on ones own findings. • Develop new profitable business opportunities by combining resources in a new way. • Produce marketable products. • Create markets. • Innovate and develop improved technologies. • Inspire others. • Supply quality goods. • Reduce cost for reducing price of product. • Provide employment. • Utilize the scarce resource properly. • Avoid social nuisances. • Manage financial problem. • Develop management skill for all business activities <ul style="list-style-type: none"> - production, inventory, purchasing, marketing, research and development, financial and personnel. • Satisfy employees / consumers / partners. • Be dynamic, risk taking according to the situation. • Be perfect decision maker. • Develop confidence. 	<p><u>Condition (Given)</u></p> <p>Workshop or site</p> <p><u>Task (What)</u></p> <p>Develop Entrepreneurial Competencies.</p> <p><u>Standard (How Well)</u></p> <p>According to established instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to micro-enterprise. ❖ Concept of employment. ❖ Concept of business. ❖ Entrepreneurial competencies. ❖ Managerial skill.

Task Analysis

Task No: 2 Select / identify a project

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Make list of projects. • Classify the projects in group according to <ul style="list-style-type: none"> - personal interest / ability. - possibility of earning profit. - less risk. - knowledge and skill needed. - estimated size and available resources. - prevailing level of competition. - chance of expansion in future. - level of competition. - rising trend of future demand. - duration. • Investigate the projects. • Determine <ul style="list-style-type: none"> - form of business. - provision of capital. - location. - available staffs according to the project. - office equipment. - government policy. • Prioritize the projects regarding <ul style="list-style-type: none"> - strength, weakness, opportunity, threat. • Select right project according to your vision and mission. 	<p><u>Condition (Given)</u></p> <p>Workshop or site</p> <p><u>Task (What)</u></p> <p>Select / identify a project.</p> <p><u>Standard (How Well)</u></p> <p>According to the selection criteria and instructions.</p>	<ul style="list-style-type: none"> ❖ Concept of business. ❖ Introduction to SWOT (Strength, weakness, opportunity and threat). ❖ Tips for opportunity selection. ❖ Reason of business failure. ❖ Requisites of business success. ❖ Project selection criteria.

Task Analysis

Task No: 3 Manage an enterprise

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> ● Establish and regulate industry / business by <ul style="list-style-type: none"> - selection of business / business form. - investigation and research. - select location, office equipment. - manage capital. - study of legal formalities. ● Follow all management process to achieve goal of an enterprise. ● Apply planning process <ul style="list-style-type: none"> - determine the objectives. - formulate policies, procedure, programs, strategies and standard. - develop scheduling. - develop budgeting. ● Apply organizing process <ul style="list-style-type: none"> - division of work. - placement of personnel into jobs. - establishing relationships. - delegation and decentralization of authority. ● Apply staffing process <ul style="list-style-type: none"> - determine manpower requirements. - recruit, select, train the personnel. - promote and transfer the personnel. ● Co-ordinate in efficient organization of work within a team by <ul style="list-style-type: none"> - Leading. - Communicating. - Motivating. ● Apply horizontal, vertical, external internal, diagonal co-ordination. ● Apply controlling process <ul style="list-style-type: none"> - Establish standard of performance for office work. - Measurement of actual performance. - Compare actual performance with standard. 	<p><u>Condition (Given)</u></p> <p>Workshop or Site</p> <p><u>Task (What)</u></p> <p>Manage an enterprise.</p> <p><u>Standard (How Well)</u></p> <p>According to the established instruction and criteria.</p>	<ul style="list-style-type: none"> ❖ Establishment and regulation of business / Industry. ❖ Concept of Management. ❖ Role of management. ❖ Managerial functions (planning, organizing, controlling). ❖ Co-ordination and controlling). ❖ Method of planning. ❖ Co-ordination in operating business.

Task Analysis

Task No: 4 Develop marketing skills

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Fix the objectives to be achieved. • Analyze the market to increase sales volume. • Formulate the sales budget. • Evaluate the potential customers needs and wants. • Determine marketing plans, procedures and policies to serve the customers demand. • Interlink demand with supply. • Co-ordinate between the different constituent elements of the marketing mix <ul style="list-style-type: none"> - product. - price. - place. - promotion. • Select effective marketing channel. • Develop effective and smooth marketing communication. • Apply market research. • Co-ordinate and control all marketing activities. • Evaluate performance of sales force periodically. • Review all plans and policies and change if necessary. • Motivate the employees properly. • Plan and develop product to match <ul style="list-style-type: none"> • Demand of the customer. • Product life cycle. • Observe and study buyer's behaviors and their grievances. • Select effective distribution channels. 	<p><u>Condition (Given)</u></p> <p>Workshop or site</p> <p><u>Task (What)</u> Develop marketing skill.</p> <p><u>Standard (How Well)</u></p> <p>According to the type of product, market, customer needs and instruction.</p>	<ul style="list-style-type: none"> ❖ Introduction to market and marketing. ❖ Concept on demand and supply. ❖ Types of market (on the basis of region). ❖ Introduction to marketing mix. ❖ Introduction to product life cycle. ❖ Buyers behavior and its characteristics.

Task Analysis

Task No: 5 Conduct promotional activities

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Select promotion mix as advertising according to <ul style="list-style-type: none"> - promotion objectives. - nature of the product. - nature of the target market. - stage of product life cycle. - size of the promotion budget. - promotion strategy. • Identify target audience. • Select objective regarding <ul style="list-style-type: none"> - informative. - persuasive. - reminding. - reinforcing. • Make decision for the budget. • Choose the message. • Liaison with the advertising agency. • Supervise advertising and marketing research. • Select the media <ul style="list-style-type: none"> - print media. - visual media. - audio media. - audio visual media. • Keep in touch with representatives of important media. • Cooperate with the sales and other departments. • Distribute advertising material. • Administration. • Evaluate impact. 	<p><u>Condition (Given)</u></p> <p>Workshop or site</p> <p><u>Task (What)</u></p> <p>Conduct promotional activities.</p> <p><u>Standard (How Well)</u></p> <p>According to the features of advertising.</p>	<ul style="list-style-type: none"> ❖ Concept of promotion. ❖ Communication model. ❖ Concept of advertisement. ❖ Purpose of advertising. ❖ Advertising media. ❖ Features of advertising.

Task Analysis

Task No: 6 Prepare a business scheme

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify the project standard regarding <ul style="list-style-type: none"> - functional. - technical. - aesthetic. - capital cost. - life cycle cost. • Specify the objective of the project. • Analyze net working by critical path method <ul style="list-style-type: none"> - state the master activities of the project. - evaluate whole activities. - set up the sequence of activities. - allocate the time / duration for each activities. - study about the cost of activities (labour / material / tools cost). - Prepare tabulation (sequence activities with time). - apply project evaluation and review technique. • Analyze production <ul style="list-style-type: none"> - prepare resource and multi project schedule. - state required men, machine, materials for each production activities. 	<p>Condition(Given)</p> <p>Workshop or Site</p> <p><u>Task (What)</u></p> <p>Prepare a Business Plan / Scheme.</p> <p><u>Standard (How Well)</u></p> <p>According to the guidelines for preparing business plan.</p>	<ul style="list-style-type: none"> ❖ Concept and importance of business plan / scheme. ❖ Guideline for preparing a business plan. ❖ Production planning. ❖ Expenses. ❖ Financial analysis. ❖ Profit and loss account.

Cont.....

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> - give specification of resources. - determine time schedule for each activities. • Analyze finance <ul style="list-style-type: none"> - by undiscounted method <ul style="list-style-type: none"> ▪ calculate simple rate of return on investment. ▪ calculate payback period. - by discounted method <ul style="list-style-type: none"> ▪ calculate net present value. ▪ internal rate of return. ▪ benefit cost ratio. • Develop financial plan <ul style="list-style-type: none"> - indicate funds need by form for the specified period. - indicate timing of inflows and outflows. - indicate sources. - indicate use of funds for project activities. - forecast to determine the specific amounts and timing of expenditure and receipts. - follow the profit and loss account. 		

Task Analysis

Task No: 7 Apply communication skills.

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Determine the receiver to whom to communicate. • Specify the objective of communication. • Select appropriate channel of Communication (downward, upward, broadcast, horizontal, grape-vine and committee). • Solve the barriers in communication. • Design the contents according to the receiver <ul style="list-style-type: none"> - role of receiver. - history leading to communication. • Apply suitable method of communication. • Apply suitable language. • Listen and understand the feelings of receiver. • Clarify the communication. • Apply appropriate media. 	<p><u>Condition (Given)</u></p> <p>Workshop or site</p> <p><u>Task (What)</u></p> <p>Develop communication skills.</p> <p><u>Standard (How Well)</u></p> <p>According to established criteria of effective communication on the job.</p>	<ul style="list-style-type: none"> ❖ Concept and importance of Communication. ❖ Elements of Communication. ❖ Types of communication (oral and written, formal and informal, upward, downward and horizontal). ❖ Barriers to Communication. ❖ Means of communication. ❖ Listening technique. ❖ Communication process.

Unit Six: First aid Service and HIV/AIDS

This course is designed to equip the trainees with knowledge and skills on Basic First aids and HIV/AIDS concept. The course will aware the trainees about HIV/AIDS and prepare them to apply the safety precautions against HIV/AIDS. At the same time, this course will provide the basic skills and information about first aid service so that the trainees can provide such services whenever it is needed during the course of their occupation.

Instructional Time required: 20 hours at the ratio of 20:80 for theory and practicum

Competencies to be performed:

- **Identify first aid cases**
- **Apply first aid materials**
- **Treat first aid cases**
- **Prevent/control HIV/AIDS**

Task Analysis

Task No: 1. Identify first aid case

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Define first aid service • List the type of first aid cases • Obtain first aid kit box • Check the necessary medicine, materials and tools are available in the kit box • Identify the condition of the patient • Identify the type of case that needs first aid service • Clear the spot • Handle the patient • Position the patient for first aid service • Provide first aid service • Manage the patient to send to the nearest health post or hospital • Take the patient to the hospital 	<p><u>Condition (Given)</u></p> <p>Class room or work site</p> <p><u>Task (What)</u></p> <p>Identify first aid case</p> <p><u>Standard (How Well)</u></p> <p>According to established criteria of effective communication on the job.</p>	<ul style="list-style-type: none"> ❖ Concept and importance of first aid service ❖ Types of cases, that needs to be treated ❖ Treatment procedure and patient handling process ❖ Things required to provide the first aid service ❖ Importance of first aid service ❖ Merits and demerits of first aid service in a place where people involve in manual work

Task Analysis

Task No: 2. Apply first aid materials

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Obtain first aid kit • List the materials available in the kit box • Ensure materials are there in the kit box • Check the necessary medicine, materials and tools are available in the kit box • Identify the condition of the patient • Identify the type of case that needs first aid service • Clear the spot • Handle the patient • Position the patient for first aid service • Clean wounds if needed • Apply ointment • Apply antiseptic • Apply supports and bandages • Manage the patient to send to the nearest health post or hospital • Take the patient to the hospital 	<p><u>Condition (Given)</u></p> <p>Class room or work site</p> <p><u>Task (What)</u></p> <p>Apply first aid materials</p> <p><u>Standard (How Well)</u></p> <p>According to established criteria of effective communication on the job.</p>	<ul style="list-style-type: none"> ❖ Concept and importance of first aid service ❖ Types of cases, that needs to be treated ❖ Treatment procedure and patient handling process ❖ Things required to provide the first aid service ❖ Importance of first aid service ❖ Merits and demerits of first aid service in a place where people involve in manual work

Task Analysis

Task No: 3. Treat first aid cases

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Identify first aid case • Obtain first aid kit box • Check the necessary medicine, materials and tools are available in the kit box • Identify the condition of the patient • Identify the type of case that needs first aid service • Clear the spot • Handle the patient • Position the patient for first aid service • Treat wounds • Apply bandage on wounds • Treat cuts • Treat snake bite • Treat shock • Treat burn • Treat drowned • Treat for frost bite • Treat for heat stroke • Treat for cold stroke • Manage for fractures • Provide mouth to mouth respiration • Treat insect bites • Manage the patient to send to the nearest health post or hospital • Take the patient to the hospital 	<p><u>Condition (Given)</u> Class room or work site</p> <p><u>Task (What)</u> Treat first aid cases</p> <p><u>Standard (How Well)</u> According to established criteria of effective communication on the job.</p>	<ul style="list-style-type: none"> ❖ Concept and importance of first aid service ❖ Types of cases, that needs to be treated ❖ Treatment procedure and patient handling process ❖ Things required to provide the first aid service ❖ Importance of first aid service ❖ Merits and demerits of first aid service in a place where people involve in manual work ❖ Sign and symptoms of various first aid cases ❖ Process to control bleeding ❖ Process for mouth to mouth respiration ❖ Resuscitations process

Task Analysis

Task No: 4. Prevent/control HIV/AIDS

Performance Steps	Terminal Performance Objectives	Related Technical Knowledge
<ul style="list-style-type: none"> • Define HIV/AIDS • Explain how HIV/AIDS spread in the world • Explain the condition of HIV /AIDS in Nepal • Explain the signs and symptoms of HIV/AIDS • Obtain information to be aware of HIV/AIDS • Identify HIV preventing methods • Identify the ways of HIV transmission • Educate people how to be aware of HIV/AIDS • Teach to apply condoms • Teach about the medical condition of HIV/AIDS • Handle HIV/AIDS patient • Follow medical instructions 	<p><u>Condition (Given)</u></p> <p>Class room or work site</p> <p><u>Task (What)</u></p> <p>Prevent HIV/AIDS</p> <p><u>Standard (How Well)</u></p> <p>According to established criteria of effective communication on the job.</p>	<ul style="list-style-type: none"> ❖ Definition and extended form of HIV/AIDS ❖ History of HIV/AIDS ❖ Concept and risk of HIV/AIDS ❖ Sources of HIV/AIDS transmission ❖ Ways of HIV/AIDS transmission ❖ Signs and symptoms of HIV/AIDS ❖ Condition of HIV/AIDS in Nepal ❖ Threats of HIV/AIDS in Nepal ❖ Measures to be taken to control HIV/AIDS ❖ Methods to control HIV/AIDS from its transmission ❖ Managing the HIV/AIDS patients ❖ Safe sex ❖ Risk of syringe ❖ Risk of HIV through blood transfusion

OJT for Mithila Folk Artist

Overview of OJT

On the Job Training is an individual training approach designed to train the learner to perform certain task while working in the job. It makes the working environment as the training facility. Training is relevant as the learner is being trained in a real work setting. The aim of the Job Training (OJT) is to provide the learner the maximum experience & exposure of "The World of Work".

In one occupational set up, it is not possible to expose the trainees for all required competencies that they have to master to perform their future job. Moreover, trainers and institution management should take precaution while planning for the OJT placement. Therefore, it is suggested to plan the OJT placement on rotating modality so that the trainees will have enough opportunity to practice the skills enlisted for OJT exposure.

Objectives

1. To practice/ apply the skills/ knowledge developed by the trainees through institutional training in the real world of the related occupation
2. To practice the skills gained through institutional training that the trainees have not got enough opportunity to practice and apply them due to the institutional constraints and or limitation
3. To gain world of work experiences
4. To acquire skills and knowledge developed in the related field of occupation
5. To make trainees familiar with the future occupation/ job they are going to hold
6. To provide trainees with supporting skills and knowledge necessary for the related occupation
7. To make trainees familiar with the day to day administrative / management activities applicable in their related occupation.

OJT placement

The related training institute needs to perform the followings for OJT placement of the trainees.

Make list of the employer agencies:

1. Make list of the Employer agencies:
 - (a) All Painting Houses
2. Select the employer agencies / related industries:
 - a) Obtain the curriculum
 - b) Match the skills specified in the curriculum with the occupational activities being conducted by industries.
 - c) Select the employing agency for OJT which: -
 - Is well equipped and can provide maximum opportunity to practice /develop / apply the skills and knowledge included in the curriculum
 - Can provide recently developed knowledge / skills in the related occupation
 - Has the possibility to offer job for the trainees having satisfactory job performance after the completion of OJT.
 - Can offer facilities to the trainees during OJT.
3. Contact employing agency for OJT
4. Make agreement with employing agency regarding OJT.
5. Orient the employer regarding supervision & evaluation of the trainees on OJT.
6. Assign the trainees who have passed institutional training to the selected employing agencies
7. Orient the trainees for OJT (Objectives, curriculum, activities in which they have to be involved, recording, supervision & evaluation etc.)
8. Send Trainees with official letter for OJT.

9. Manage / provide salary (at least to cover the living cost) to the trainees.
10. Have initial supervision to help socialize and guide the trainees sent for the JOT.
11. Have periodic supervision and evaluation of the trainees at least three times at an interval of two months during the period of OJT.
12. Collect feedback as inputs for the revision of the curriculum for future.
13. Keep records.

Orientation to the Trainees for OJT

The trainees who are placed on OJT are to be oriented by the related institute about the followings:

1. OJT Activities
2. OJT Evaluation
3. OJT curriculum

Suggestion for Trainees for OJT

1. Receive orientation for OJT provided / delivered by the related Training institute
2. Obtain curriculum
3. Obtain official letter for Joining OJT
4. Contact the assigned organization
5. Maintain attendance
6. Manage Accommodation
7. Obtain Job description
8. Visit / observe the activities related
9. Study critically the related units of industry
10. Obtain curriculum
11. Match the tasks specified in the curriculum with the actual tasks / activities being carried in the industry.
12. Make lists of tasks:
 - (a) You need to practice for confidence building
 - (b) You need to practice the skills that are not covered in the institutional Training
 - (c) You need to practice the skills that are not included in the curriculum but need to perform in the real world of the occupation for successful OJT performance.
 - (d) Recently developed skills through research applicable to your level of job after OJT.
13. Finalize the Task list consulting with:
 - (a) Your supervisor &
 - (b) Instructor
14. Practice / perform / develop as many related skills as possible related to your level of job.
15. Perform related administrative functions.
16. Perform / develop skills on cue the duties and tasks specified in the job description provided by the employer during OJT.
17. Get help form the senior (s) / supervisor (s) to perform the tasks \develop skills as maximum as possible.
18. Develop daily diary / Log book
19. Fill the daily diary / Log book
20. Get signed by your supervisor regularly
21. Seek & follow suggestion from seniors
22. Show excellent job performance to influence your senior (s) / supervisor so that they could recommend to the employer to offer you the job after OJT.
23. Develop professionalism.

OJT Evaluation

The OJT will be evaluated by:

- a. Related supervisor of organization
- b. Related instructor/supervisor of the training institute
- c. CTEVT (representative or assigned expert if needed)

The marks distribution for the OJT evaluation of the trainees will be as follows:

S.N.	Evaluators	Marks Distribution	
		Full Marks	Percentage
1.	Related Supervisor of the industries / Organization	100	
2.	Related supervisor / instructor of the training institute	100	
3.	CTEVT representative or assigned expert	100	
Total		300	

Glossary used in the technical and vocational curricula

Competency: A performance capability needed by workers in a specific area.

Curriculum guide: A curriculum guide is a detail resource for teachers to conduct training programs effectively. The guide intends to add the teacher in developing lesson plan, handouts, training manuals, and evaluation criteria etc, which are basic elements in the teaching learning process.

Curriculum: A plan for providing sets of learning opportunity to achieve broad goal and related specific objectives for an identifiable population serves by a single school center.

DACUM: Developing A Curriculum. DACUM is a technique that uses a group consultative process to identify the competencies relevant to a particular occupation. These competencies are then built on to form a vocational curriculum.

Duty: is an arbitrary clustering of related tasks in to broad functional area or general area of responsibility.

Enabling Objectives help teachers and students to obtain the end result of the work or lesson.

Instructional Guide is a well-planned and structured document for the instructor to deliver effective instruction so that trainees can attain learning is objectives as per training standards.

Module: A module is defined as a specific learning material. Modules are essentially self-contained. Self-instructional packages, with learning paced by each learner according to his/her individual ability and needs. A module covers either a single element of subject matter content or a group of content elements forming a discrete unit of subject matter or area of skills.

Occupational Analysis: is a process used to identify the duties and tasks that are important to workers in any given occupation. A number of alternative and acceptable approaches to occupational analysis are available.

Program guide: A program guide is a comprehensive resource for teachers, planners, and top-level management for planning and implementation of any training programs.

Program Objectives: The objectives are set in a broad way to target to achieve mastery learning of the complete occupation.

Related Technical Knowledge: Knowledge is essential to perform a task/ step in complete, accurate and safe manner.

Skill: The ability to perform on occupational task with the degree of proficiency required for a given occupation

Step: The smallest discrete or observable aspect of a task.

Task Analysis: Task analysis is the process of identifying and writing down the specific skills, knowledge and attitudes that distinguish someone who performs a task competently from someone who cannot perform the task at all.

Task: A unit of work complete in itself that forms a logical part of on occupation. It can be broken down into discrete steps.

Terminal Performance Objective: The objectives set to attain at the end of the training completion. It includes condition, unit of work and standard of teaching and learning.

List of tools, equipment ant materials

- Paper (Nepali)
- Brushes
- Colors
- Canvas
- Wood
- Elephant tusk
- Wall
- Land
- Plate
- Water pots
- Scale
- Pencil
- Eraser
- Cutter
- Scissors
- Knives
- Febicol
- Glue
- Screen
- Chemicals
- Hydrogen
- Five star paper
- Tracing paper
- Coot
- Glass
- Barnes
- Fabric
- Powder color